

## ABES Engineering College, Ghaziabad

Office of the Director

Ref: ABES/DO/07/2018-19

Date: 29-01-2019

### Policy for Guest/ Visiting talks or Lectures

Following guidelines have been decided as honorarium and other facilities for dignitaries / guest speakers visiting our college:

S. No.	Category/ Event	Honorarium	Transportation	Others
1.	Honorary /Member of Board of Management/ Representative of Central/State Govt.	Memento (Not exceeding Rs.2000/-)	On Actual basis	Guest House / Hotel stay with Prior approval
2.	Professors and Associate Professors from IISc, IITs, IIITs, NITs and IIMs	Rs.5,000/- to Rs.7,000/-	TA upto Rs. 1200/-	
3.	Professors and Associate Professors From State Universities, Central Universities, State Engineering Colleges, Institutes of Engg. & Business schools (MBA) of Repute	Rs. 4000/- to Rs. 6,000/-		
4.	Professors, Associate Professors and Asst. Professors from Private Universities, Private colleges	Rs. 3,000/- to Rs. 5000/-		
5.(a)	<b>Industries:</b> Guest Speaker's :CEO/ MD/ ED/ Director	Memento (Not exceeding Rs.2000/-)		
5.(b)	<b>Industries:</b> Guest Speaker's: Managerial Level in reputed companies. GM/ VP/ RM	Memento (Not exceeding Rs.1200/-)		
5.(c)	<b>Industries:</b> Guest Speaker's: Entrepreneur/ Alumni / Advisor	Memento (Not exceeding Rs. 800/-)		
5.(d)	<b>Industry representative</b> : As judges for events / participation	Memento (Not exceeding Rs. 500/-)		
5.(e)	<b>Industry representative</b> : For conducting Workshops/ Mock interviews	Memento (Not exceeding Rs. 300/-)	-	

Note: In case of a Guest Speaker of exceptional prominence, separate case can be taken up for higher honorarium.